

## WALK IN LIGHT CODE OF CONDUCT

#### 1) Values

As a company our values are based off the scripture. We will do all things in this company to bring God the glory. The order we value people will be God, Family, Employees/management, customers, contractors, supply personal, Inspectors, company. We ask that if we seem to loose site of this that you bring it to our attention.

### 2) Respect

We will at all times respect one another although this does not mean we will always agree we will always treat one another with respect and not talk down upon anyone.

## 3) Timeliness

We will be on time the most disrespectful thing a person can do is be late because you are then stealing someones most precious thing their time. Time is something that an apology cant give back and it is something we cant get more of. So we will always be on time or we will contact the person to let them know we are running late or think we might be late. This is important enough that if a person is frequently late they will be terminated

### 4) Integrity

We want to always have the highest integrity. I have heard integrity defined as doing the right thing even if noone is watching. So if we make a mistake we will admit to it we will contact a supervisor tell him the problem and offer possible solutions to the problem. This line is a test to show you have read this at the end sign on the date line and put the date on the signature line. We will not stand for problems being covered up. If you are caught lieing and or covering up mistakes you will be terminated.

#### 5) Dress

We will always dress modestly and respectfully. This means we will always have shirts on. We will not have holes in our pants, and our pants will be pulled up around our waist so our under garments are not showing.

# 6) Vehicles and Tools

Both vehicles and tools will be keep clean and organized. Vans will be washed on a regular basis and keep clear of trash

PRINT NAME	
SIGNATURE	DATE